

# Agenda – 61<sup>st</sup> General Assembly

**Date:** Monday 3 April 2017

**Time:** 13.00 – 18.00

**Venue:** CIBSE Headquarter, 222 Balham High Road, London SW12 9BS, UNITED KINGDOM

**Meeting room:** Council chamber

**Chair:** Stefano P. Corgnati, President

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<b>13.00 – 13.15</b>	<b>1. Registration of delegates</b> <ul style="list-style-type: none"><li>– Distribution of the material of the General Assembly</li><li>– Collection of power of authority</li></ul>
<b>13.15 – 13.30</b>	<b>2. Welcome address</b> <i>By John Field, President of CIBSE</i>
	<b>3. Opening of the 61<sup>st</sup> General Assembly</b> <i>Stefano P. Corgnati, President</i>
<b>13.30 – 13.45</b>	<b>4. Organisation of the meeting:</b> <ul style="list-style-type: none"><li>– Secretary of the meeting (<i>Nathalie Wouters</i>)</li><li>– Election of two delegates to check the minutes of the 61<sup>st</sup> General Assembly of the year 2017</li></ul>
	<b>5. Approval of the agenda</b>
	<b>6. Minutes</b> <ul style="list-style-type: none"><li>– Approval of the minutes of the 60<sup>th</sup> General Assembly of the year 2016</li></ul>
<b>13.45 – 14.05</b>	<b>7. REHVA activities 2016</b> <i>Stefano P. Corgnati, President</i>
	<b>8. Financial report 2016</b> <i>Frank Hovorka, Treasurer</i> <ul style="list-style-type: none"><li>– Presentation</li></ul>
<b>14.05 – 14.35</b>	<b>9. Auditors' reports</b> <i>Hans Besselink and Thomas Terhorst</i> <ul style="list-style-type: none"><li>– Presentation</li><li>– Vote</li></ul>
<b>14.35 – 14.45</b>	<b>10. Membership of PZITS, Poland</b> <ul style="list-style-type: none"><li>– Proposal</li><li>– Vote</li></ul>
<b>14.45 – 15.15</b>	<b>11. REHVA cross-border conversion</b> <i>Frank Hovorka, Treasurer, Anita Derjanecz, Managing Director and Patrice Vanderbeeken (Pierstone), REHVA lawyer</i> <ul style="list-style-type: none"><li>– Presentation of the process and future changes in the Articles</li><li>– Vote</li></ul>
<b>15.15 – 15.30</b>	<b>12. Future of REHVA</b> <i>Stefano P. Corgnati, President</i>
<b>15.30 – 16.00</b>	<b>Coffee break and picture</b>

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<b>16.00 – 16.15</b>	<b>13. Budget 2017 and preliminary budget 2018</b> <i>Frank Hovorka, Treasurer</i> <ul style="list-style-type: none"><li>– Presentation</li><li>– Vote</li></ul>
<b>16.15 – 16.20</b>	<b>14. Election of auditors for the annual report of the year 2017</b> <ul style="list-style-type: none"><li>– Proposal of candidates</li><li>– Vote</li></ul>
<b>16.20 – 16.50</b>	<b>15. Strategic plans of the standing committees:</b> <ul style="list-style-type: none"><li>– Education and Training Committee</li><li>– External Relation Committee</li><li>– Publishing and Marketing Committee</li><li>– Supporters Committee</li><li>– Technology and Research Committee</li></ul>
<b>16.50 – 17.10</b>	<b>16. Eurovent-REHVA Commissioning Supervision Scheme (ABCE CxC)</b> <ul style="list-style-type: none"><li>– Erick Melquiond, Eurovent Certita Certification</li></ul>
<b>17.10 – 17.40</b>	<b>17. Election of the REHVA board members 2017 – 2020</b> <ul style="list-style-type: none"><li>– 1 seat available: Egils Dzelzitis (eligible)</li><li>– Candidates to be proposed in writing before Friday 17 March 2017</li></ul>
<b>17.40 – 18.00</b>	<b>18. Announcements:</b> <ul style="list-style-type: none"><li>– REHVA Brussels’ event in autumn, Brussels, Belgium, 14 November 2017</li><li>– REHVA Annual Meeting 2018</li><li>– Cold Climate HVAC 2018, Kiruna, Sweden, 12-15 March 2018</li><li>– RoomVent, Espoo, Finland, 3-6 June 2018</li></ul>
<b>18.00</b>	<b>19. Closing of the 61<sup>st</sup> General Assembly of 2017</b>

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